

Mapping Drives

Instructions for drive mapping to a PC:

1. Download the VPN client [PC VPN](#). This is necessary to connect to the UI server and will allow you access to your user and shared drives.
2. Download the mapping tool that will copy the drives to your machine [quickConnect](#).
3. Install the VPN client and follow directions during installation. It will ask for your uidaho username and password.
4. Run the mapping program and follow instructions - same username and password for logging in.
5. In order to access the drives from off campus, you MUST have the VPN running. The only time you do not have to be logged into the VPN is if you are on campus and logged into the AirVandalGold network.

Instructions for Mac:

1. Download the VPN client [Mac VPN](#). This is necessary to connect to the UI server and will allow you access to your user and shared drives.
2. Install the VPN client and follow directions during installation. It will ask for your uidaho username and password.
3. Next you need to connect to the server. Open a Finder window and hit Command-K. This will bring up a window that is for connecting to servers and the likes.
4. Type in the following addresses for the shared drive and user drive (Instructions at ITS website here: <http://www.uidaho.edu/its/Self-Help/File-Storage-Services/Mounting-Drives#apple>).
 - User drive: <smb://users.uidaho.edu/users/>
 - Shared drive: <smb://files.uidaho.edu/shared/>
 - There is a “+” button to save the address you type in and you should save it to make life easier (or you will have to type in the address every time you want to access).
5. Now you should have access to the shared drive and your user drive.

If you are using a Linux/Unix OS, please contact the helpdesk [helpdesk email](#) as this is outside my range of computer knowledge (sorry!).