



**APPLICATION FOR CURRICULAR PRACTICAL TRAINING (CPT)  
(To be completed by Employer)**

**What is Curricular Practical Training?**

Curricular Practical Training (CPT) is an *academic* program to allow students to participate in either an internship or training required of all students obtaining that degree, or an employment that is for degree credit and is an integral part of the degree program. By completing the information below, you, the employer are acknowledging that this is a collaborative employment agreement with the University of Idaho.

**Student Name:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

\_\_\_\_\_  
**Address** (Street, City, State, Zip)

**Company Contact:** \_\_\_\_\_

**Contact Email:** \_\_\_\_\_ **Contact Phone Nbr.:** \_\_\_\_\_

**Title of Position Offered:** \_\_\_\_\_

Immigration regulations require that this employment experience be an “integral part of an established curriculum.” The International Programs Office, at the University of Idaho, must certify to SEVIS that this is “directly related to the student’s major area of study” [8 CFR sec. 214.2(f)(10)].

**In addition to this form, you must provide an “Offer Letter.” The letter MUST include:**

- A description of the job
- How the job is related to the degree the student is pursuing
- Whether the student is working full or part-time
- The estimated number of hours the student will be working

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Employer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_